

Vehicle Checklist

Vehicles should be properly maintained and equipped so that they are less likely to break down. Checking a vehicle is the responsibility of the driver, but all staff should be familiar with how to conduct a basic vehicle check.

Route:	
Are you aware of the planned route and of any potential threats or areas to avoid?	<input type="checkbox"/> Yes
Will you reach your planned destination before nightfall? If not, are there planned checkpoints where food, water, safe shelter and other amenities are available?	<input type="checkbox"/> Yes
Is there an alternative route that can be taken?	<input type="checkbox"/> Yes
Are both the NGO Home Office and the people at your destination aware of your travel plans and know the steps that should be taken if you do not arrive as scheduled?	<input type="checkbox"/> Yes
Equipment:	
Is the vehicle equipped with spare tyre, a jack, flashlight, warning triangle, first aid kit, tool kit?	<input type="checkbox"/> Yes
Is the communication equipment stored securely and do passengers know how to use it?	<input type="checkbox"/> Yes
Are seatbelts functional?	<input type="checkbox"/> Yes
Can the doors be locked and should they be in the context?	<input type="checkbox"/> Yes
Is all appropriate documentation (including vehicle registration, road tax, insurance, permission to travel, radio license, waybill for supplies, personal identification (ID card, passport or photocopy) and relevant driver's license) in the vehicle?	<input type="checkbox"/> Yes
Conditions:	
Is the driver intoxicated or do they appear fatigued?	<input type="checkbox"/> Yes
Do the weather conditions require less speed?	<input type="checkbox"/> Yes
Do the conditions of the roads require less speed?	<input type="checkbox"/> Yes

